

GUIDELINES

Welcome to the Immanuel Baptist Church Food Pantry! Loving Christians from Immanuel Baptist Church have provided funds to make this food pantry available to those in need. The following guidelines are provided so that we may be able to continue serving you:

- **We have the right to refuse food to those who have received food from other places, or who display aggressive or disrespectful behavior.**
- **Zip Codes Served:** 72201, 72202, 72205, 72207, 72210, 72211, 72212, 72223, 72227
- **You can only come one (1) Tuesday a month.**
- **Check in begins at 10:00am and closes promptly at 2:00pm! We are closed every 5th Tuesday of a given month.**
- **If you arrive before opening hours, please be respectful of our neighbors and stand in a line without blocking any doors.**
- **Parking: Visitors may park in the back parking lot including the Hertz spots or across the street at the Motel 6.**
- **Certification** – A visitor must show his/her Driver's License and an additional document which proves his/her personal identification with current address. They also must provide documents proving the same address for every member of the family to be served. Examples are utility bills, leases, medical bills, tax returns, school records, custody papers or voter registration. Each address may only receive one order of groceries.
- **NEW - Visitors must be recertified annually after their anniversary date each year.** (Example: if you were certified on 6/1/17, then your certification will expire on 6/1/18 and you must be recertified after that date.)
- **If you leave, please return your number.**
- **Clothing & household items are limited to two (2) plastic sacks.**
 - Large bulky items can be picked up with your food at the back door – ask for help
 - Keep items with you – do not take out to your car
 - Shopping only prior to prayer time and only once
- **No food in the intake room.**
- **Please keep children under control, our space is very crowded at times.**
- **Requests for special items (examples: diapers, eye glasses, etc.) should be made at the area where you get your tag to pick up the groceries.**
- **We do NOT provide money for gasoline/transportation/phone service/utilities.**
- **A bathroom is provided for your use, please be respectful of others.**
- **You are not allowed to pick up food for other pantry clients**
- **Do not ask for phone numbers of those praying with you.**
- **If you have someone with you who is not a client, please ask them to wait outside except in extreme weather.**
- **No Loitering, once you have been served.**

Thank you for bringing your warm heart and smiles to our doors!